

Good reporting

training—where knowledge + health meet

AMA Skills Training is a business unit of Australian Medical Association (South Australia) Inc., which is the peak representative body for the medical profession formed in 1879. AMA Skills Training is a Registered Training Organisation (RTO No. 40880) under ASQA Standards for Registered Training Organisations (RTOs) 2015.

We were established to develop and deliver training specifically for the Primary Health Care sector and to issue parchments/certificates and statements of attainment for nationally accredited qualifications and units of competency.

Our delivery staff include members of the Health workforce who are practitioners with extensive and current experience in the Health Industry.

Unit Description

The unit applies to all persons who may be required to complete documentation as part of their job role in either residential or community care setting. This session will provide staff information and guidelines to follow to ensure they are aware of the legal and organisational requirements of reporting.

Practical and written outcomes include:

- Objective report writing
- The WHY, WHEN, WHAT and HOW of reporting
- Legal obligations
- Reporting on a simulated incident

Duration

Duration: 2-hour session that includes theory and practical

Location

AMA Skills Training—Dulwich office

Group Bookings—can be delivered on-site. Minimum booking of 6 participants.



For more information please contact:

COST

\$77.00 per person

Group Bookings available—please contact AMA Skills training for pricing.

Training Manager
Level 1, 175 Fullarton Road, Dulwich SA 5065
PO Box 685, Fullarton SA 5063
P: 8361 0162

Email: training@amaskillstraining.org.au
Website: www.amaskillstraining.org.au



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