



BSB50420 – Diploma of Leadership and Management

training – where knowledge and health meet

About AMA Skills Training

AMA Skills Training is a business unit of the Australian Medical Association (South Australia) Inc., which is the peak representative body for the medical professional formed in 1879. AMA Skills Training is a Registered Training Organisation (RTO) RTO No. 40880 under ASQA Standards for Registered Training Organisations (RTOs) 2015

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry Requirements

- Must be over the age of 17
- Able to obtain all required clearances
- Must complete all assessment requirements
- Have basic to intermediate computer skills

Complete all required enrolment processes including:

- Successfully completing FFS Language, Literacy and Numeracy test (Fee for Service Students)
- Successfully completing Upfront Assessment of Need process including Language, Literacy and Numeracy test (Students who are eligible for subsidised funding/Job Trainer)

Course Costs:

- Fee for Service \$4000.00
- *Subsidised \$600.00
- *Job Trainer \$190.00
- *Subject to eligibility criteria
- RPL \$100.00
- Police/DHS/NDIS Checks \$65.45**
- ** Subject to change

Re-enrolment Fee (if you do not complete within timeframe) \$150.00

Enrolment Deposit of \$50.00 payable at time of enrolment

STUDY MODES:

Online

Course Duration (approx.)

Fulltime 18mths

Part-time 36mths

WEEKLY STUDY COMMITMENT:

Fulltime – 25hrs (min)

Part-time –

12.5hrs (min)

Resources Required:

Computer

Internet & Email

Microsoft Word, Teams

Job Trainer/Subsidies

Eligibility criteria applies



Supported by
Government of South Australia



For more information please contact:
Training Manager
Level 1, 175 Fullarton Road, Dulwich SA 5065
PO Box 685, Fullarton SA 5063
P: 8361 0162
Email: training@amaskillstraining.org.au
Website: www.amaskillstraining.org.au



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Units of Competency

Code	Title	Nominal hours
Core Units		
BSBCMM511	Communicate with influence	60
BSBCRT511	Develop critical thinking in others	50
BSBLDR523	Lead and manage effective workplace relationships	50
BSBOPS502	Manage business operational plans	70
BSBPEF502	Develop and use emotional intelligence	60
BSBTWK502	Manage team effectiveness	60
Elective Units		
BSBFIN501	Manage budgets and financial plans	70
BSBHRM522	Manage employee and industrial relations	80
BSBLDR522	Manage people performance	70
BSBOPS504	Manage business risk	60
BSBPEF501	Manage personal and professional development	60
BSBWHS521	Ensure a safe workplace for a work area	60

Learning Pathways

Students successfully completing this qualification could consider further study in:

You may be able to use the Diploma for an entry pathway into university.

Occupation and Career Pathways

Business Manager	Office Manager
Information Services Manager	Public Sector Manager
Business Development Manager	Corporate Services Manager
Operations Manager	Production Manager
Senior Manager	Medical Practitioner

Student Support

Students eligible for subsidised training can access Learner Support Services.

All students can access their trainer/assessor through the online portal, telephone, or make an appointment to meet at AMA Skills Training.

Quality and Excellence



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